

HONG KONG AIR CADET CORPS

Training Group Headquarters

MEMO

From: DCO Trg | To: All Adult Members
Date: 21st March 2016 | Cc: CO, CSO, LO (UK) & HQ

Train-the Trainer Programme 2016

Overseas Training Opportunities at Adult Training Facility (ATF), Headquarters Air Cadets (HQAC), Air Training Corps (ATC), RAF Cranwell, United Kingdom

HKACC has been actively organizing joint trainings to foster members' development with the Air Training Corps (ATC) since 2005. The Train-the-Trainer programme was first launched in 2015 with a total of seven selected officers from both Trg Gp and Ops Gp attended ATF for various types of courses. HKACC has been offered to send six adult members to attend various ATF training courses in 2016 again and would like to invite applications from eligible members for the following courses.

Course Title	SNCO Staff Drill Instructors' Course (SSDIC)
Dates	5-10 Jun 2016 or 3-8 Jul 2016
Time	Courses are from Sunday evening to Friday lunchtime
Venue	ATF, RAF Cranwell, United Kingdom
Requirements	(i) Adult member (Instr to WO) preferable with DI rating and with at least three years' active service (ii) Proficient in both Written/Spoken English (iii) A satisfactory performance in the selection interview
Total Quota	One for each course
Remarks	Conversion examination for HKACC DI rating is required upon completion of the course

3. Please note that the course dates and types are only for reference at this stage, availability subject to acceptance and confirmation of ATF, HQAC, ATC as well as the actual training need of the HKACC. Despite no courses fee will be charged, however, all successful applicants are required to arrange their own air tickets; accommodations and meals on arrival/departure at UK; transport to RAF Cranwell and responsible for other personal expenses. Full/partial subsidization of travel expenses to/from London/pick up train station near RAF; accommodations and daily meals during the stay in RAF Cranwell may be provided subject to availability of funding allocated by the HKACC. All successful applicants be prepared to bear all expenses themselves.

4. For those who are interested in applying for the above mentioned courses, please send the completed application form with your OC unit's endorsement to traininggrouphq.hkacc@gmail.com on or before **10th April 2016**.

5. Should you have any enquiries, please feel free to contact the Project Officer Sqn Ldr Rayson W F CHAN, DOC Trg (II) or Flt Lt Winnie S Y HO at traininggrouphq.hkacc@gmail.com.

Ivan P K CHAN
Wg Cdr
DCO Trg